

# Saga University: Application for General Exchange Student

## 特別聴講学生（一般）願書

Starting in Fall 2025 or Spring 2026

APPLICATION PACKAGE (Use this sheet as the cover of your application)

Date: \_\_\_\_\_ (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year)

Name of Applicant 申請者名: \_\_\_\_\_

Home University 大学名: \_\_\_\_\_

**This application should be sent as a complete package containing all the documents specified in ①-⑩, and be sent by email to the email address below through the office responsible for student exchange at the applicant's home university. Please do NOT send original documents by post. Application materials are NOT returned after review, and will not be used for any other purpose.**

Check List	Check
① Forms No. 1-2 of this Application Package 願書 No.1-2	<input type="checkbox"/>
② One (1) letter of Recommendation 推薦状 1 通	<input type="checkbox"/>
③ Academic Transcripts, issued by the student's home institution 成績証明書	<input type="checkbox"/>
④ Language Proficiency test result (JLPT etc.) 言語能力証明	<input type="checkbox"/>
You <u>must</u> submit JLPT score sheets or the results of the Japanese language section of the Examination for Japanese University Admission for International Students (EJU). If you use the result of the Japanese Language Section of EJU, please contact Center for Promotion of International Exchange, Saga University.	
⑤ One (1) copy of Certificate of Enrollment in the home institution, issued by the student's home institution 在学証明書	<input type="checkbox"/>
⑥ Application for Certificate of Eligibility for a Status of Residence (in Excel format) 在留資格認定証明書交付申請書 (EXCEL のまま送付)	<input type="checkbox"/>
⑦ Financial Support Statement (3500USD for 1 semester /7000USD for 1 year) 佐賀大学経費支弁書 (1 学期間 3500USD/1 年間 7000USD)	<input type="checkbox"/>
⑧ A copy of your passport パスポートのコピー	<input type="checkbox"/>
⑩ Portfolio (only applicable to students in <u>Art and Design major</u> ) ポートフォリオ (芸術専攻の学生のみ) Up to ten images/photos of your work. If you include moving images, submit it in the format supported by Windows Media Player or Quick Time Player and within 5 minutes.	<input type="checkbox"/>

**E-mail: student-int@mail.admin.saga-u.ac.jp**

**Center for Promotion of International Exchange, Saga University**

**1 Honjo-machi, SAGA 840-8502, JAPAN**

**Phone: +81-952-28-8169 Fax: +81-952-28-8819 HP: <https://www.irdc.saga-u.ac.jp/ja/>**

### **Application deadline:**

**May 15, 2025 for Fall 2025 and November 15, 2025 for Spring 2026**

- **Before sending documents, Home university must nominate students.**

No.1-A

**Saga University: Application for General Exchange Student**

**特別聴講学生（一般）願書**

**Starting in Fall 2025 or Spring 2026**

**APPLICATION FOR ADMISSION**

3×4

Please attach  
your photo  
写真貼付

(1) Program you apply for: ☒ General 特別聴講学生（一般）

(2) Name: (as it appears on your passport) 名前：パスポート記載通り

\_\_\_\_\_  
(Family) (First) (Middle)  
(Name in Chinese Characters 漢字名 \_\_\_\_\_ )

(3) Current Address: 現住所 \_\_\_\_\_

Phone (preferably cell phone number): 携帯電話番号 \_\_\_\_\_

Permanent Address 実家住所: \_\_\_\_\_

(4) Sex: 性別

☐ Male 男

☐ Female 女

Phone 電話: \_\_\_\_\_ E-mail: \_\_\_\_\_

Emergency contact (name, relationship): 緊急連絡先（名前/関係） \_\_\_\_\_

(address/phone number/ e-mail): （住所・電話・Email） \_\_\_\_\_

(5) Marital Status 配偶者の有無

☐ Single ☐ Married

(6) Date of Birth 生年月日:

(Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year) \_\_\_\_\_

(7) Country of Present Citizenship 国籍: \_\_\_\_\_

Passport information パスポート情報:

Number: \_\_\_\_\_ Date of issue: \_\_\_\_\_

Issuing authority: \_\_\_\_\_ Date of expiration: \_\_\_\_\_

(8) As of October 1<sup>st</sup> 2025 (for those who apply for Fall 2025) or April 1<sup>st</sup> 2026 (for those who apply for Spring 2026), I am an undergraduate or graduate student of the department, institution, major, as I have specified below 佐賀大学入学時の在籍校での所属:

Home Institution: \_\_\_\_\_

Department: \_\_\_\_\_ Major: \_\_\_\_\_

Specialization: \_\_\_\_\_

The last academic year that you have completed by the date specified above (i.e., October 1<sup>st</sup> 2025 or April 1<sup>st</sup> 2026) is 在籍校で何年生まで修了しましたか。:

☐ the 1<sup>st</sup> year, the freshman year.

☐ the 2<sup>nd</sup> year, the sophomore year.

☐ the 3<sup>rd</sup> year, the junior year.

☐ the 4<sup>th</sup> year, the senior year.

☐ the 1<sup>st</sup> year of graduate study.

(9) My expected date of completion/graduation is 卒業年見込み年月 \_\_\_\_\_(year) \_\_\_\_\_(month).

(10) The duration of stay that I would like is from October 1<sup>st</sup>, 2025 or April 1<sup>st</sup>, 2026 to:

\_\_\_\_\_ (month) \_\_\_\_\_ (day) \_\_\_\_\_ (year)

That is, I would like to stay for ☐ one semester / ☐ one year (two semesters) 留学期間

(11) Language Proficiency Requirements 言語能力要件

**General:** You must submit JLPT score sheets or the results of the Japanese language section of the Examination for Japanese University Admission for International Students (EJU). If you use the result of the Japanese Language Section of EJU, please contact Center for Promotion of International Exchange, Saga University.

Japanese Language Proficiency Test: Score: \_\_\_\_\_ of Level: \_\_\_\_\_

(12) Educational background (beginning with the last high school you attended): (学習歴 高校以降)

Institution	Name of institution	Major field of study	Entrance and Completion (Year)
High school			
College/ University			

(13) Which do you prefer to live, in International House (Dormitory) or in a Private Apartment?

寮と民間アパートはどちらが良いか。

☐ International House ☐ Private apartment

Note: This question doesn't guarantee that you can live in the option you chose.

(14) Do you receive any scholarship from your home university or country? 自国での奨学金受給の有無

☐ Yes ☐ No

If yes, please let us know the amount per month. ( ) 月額

\*If you receive the whole amount of the scholarship just once, please divide the amount by the number of the months you plan to study in the program.

I certify that all of the information provided on these documents is complete and true to the best of my knowledge, and I agree to comply with the rules and regulations of Saga University if admitted.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Month) (Day) (Year)

\*We don't accept application without applicant's signature. 申請者のサインがない申請書は受け付けません。

Home University Information  
To be filled in by the program coordinator.

Program Coordinator:

\_\_\_\_\_ [print name]

\_\_\_\_\_ [Title]

\_\_\_\_\_ [Office]

\_\_\_\_\_ [University]

Phone Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

\_\_\_\_\_ [Signature]

## ESSAY

General: Please write in JAPANESE

300 字程度の日本語で書いてください。手書きでもいいです。

Full name 氏名: \_\_\_\_\_

Major at your home university 大学での専攻: \_\_\_\_\_

(1) Briefly summarize your motivation for applying for the exchange program.

交換留学に応募する理由を簡潔に述べてください。

(2) Briefly describe your plan of study after returning to your home university upon the completion of exchange program. 交換留学を終えて大学に戻ってからの学習計画を簡潔に述べてください。

佐賀大学経費支弁書  
**SAGA UNIVERSITY**  
**FINANCIAL SUPPORT STATEMENT**

在留資格認定証明書の申請に先立ち、佐賀大学は経費支弁書の保管が必要であり、本情報は佐賀大学に入学予定の非居住者の学生に財政支援を行うことに同意した個人または機関から提供されるものである。

Prior to issuing a COE, Saga University must have a financial statement on file.  
This information is to be provided by the person or agency who has agreed to provide financial support for a non-immigrant student at Saga University.

経費支弁者名 : \_\_\_\_\_  
Financial Supporter's Name:

経費支弁者の職業 : \_\_\_\_\_  
Financial Supporter's Occupation:

経費支弁者の住所 : \_\_\_\_\_  
Financial Supporter's Address:

経費支弁者との関係: \_\_\_\_\_  
Relationship with Financial Supporter:

経費支弁者の年収  
Financial Supporter's Annual Salary USD\$: \_\_\_\_\_

経費支弁者預金残高  
Financial Supporter's Saving Account USD\$: \_\_\_\_\_

日本における半年の滞在費 **\$ 3,500**  
Estimated cost of staying in Japan for a semester  
日本における 1 年の滞在費 **\$ 7,000**  
Estimated cost of staying in Japan for one year

私は佐賀大学に入学予定の学生 \_\_\_\_\_ に年間約 3,500/7,000 ドルの支援をするつもりである。

I do intend to make contributions of approximately \$3,500/\$7,000 per year in support of \_\_\_\_\_ who is a prospective student of Saga University.

経費支弁者による誓約  
**OATH OR AFFIRMATION OF SPONSOR**

私は、ここに記載された情報が真実であり、正確であることを誓います。  
I swear that the information supplied on this Financial Support Statement is true and correct.

経費支弁者署名  
Signature of Financial Supporter: \_\_\_\_\_

日付  
Date: \_\_\_\_\_

経費支弁者の銀行残高証明書を一緒に提出してください。  
自国で奨学金をもらう方はその証明を出してください。  
Please attach the bank statement of financial supporter indicating that the above stated funds are available. If you receive some scholarship in your country, please attach the certificate.