

**Saga University Program for Academic Exchange (SPACE-
SE) Starting in Fall 2025 or Spring 2026**

APPLICATION PACKAGE (Use this sheet as the cover of your application)

Date: _____ (Month) _____ (Day) _____ (Year)

Name of Applicant: _____

Home University: _____

This application should be sent as a complete package containing all the documents specified in ①-⑨, and be sent by email to the email address below through the office responsible for student exchange at the applicant's home university. Please do NOT send original documents by post. Application materials are NOT returned after review, and will not be used for any other purpose.

<u>Check List</u>	<u>Check</u>
① Forms No. 1-2 of this Application Package	<input type="checkbox"/>
② Consent of acceptance from the desired supervisor	<input type="checkbox"/>
③ One (1) letter of Recommendation	<input type="checkbox"/>
④ Academic Transcripts, issued by the student's home institution	<input type="checkbox"/>
⑤ Language Proficiency test result (i.e., TOEFL, IELTS etc.)	<input type="checkbox"/>
⑥ One (1) copy of Certificate of Enrollment in the home institution, issued by the student's home institution	<input type="checkbox"/>
⑦ Application for Certificate of Eligibility (in Excel Format)	<input type="checkbox"/>
⑧ Financial Support Statement (3500USD for 1 semester /7000USD for 1 year)	<input type="checkbox"/>
⑨ A copy of your passport	<input type="checkbox"/>

E-mail: student-int@mail.admin.saga-u.ac.jp

Center for Promotion of International Exchange, Saga University

1 Honjo-machi, SAGA 840-8502, JAPAN

Phone: +81-952-28-8169 Fax: +81-952-28-8819 HP: <https://www.irdc.saga-u.ac.jp/>

Application deadline:

May 15, 2025 for Fall 2025 and November 15, 2025 for Spring 2026

- Before sending documents, Home university must nominate students.**

Saga University Program for Academic Exchange (SPACE-SE)**Starting in Fall 2025 or Spring 2026****APPLICATION FOR ADMISSION**

(1) Program you apply for: ☐ SPACE-SE-B ☐ SPACE-SE-G
 (Undergraduate) (Graduate)

(2) Name: (as it appears on your passport)

 (Family) (First) (Middle)
 (Name in Chinese Characters _____)

3×4
 Please attach
 your photo

(3) Current Address: _____

(4) Sex:

Phone (preferably cell phone number): _____

Permanent Address: _____

☐ Male

☐ Female

Phone: _____ Fax: _____

E-mail: _____

Emergency contact (name, relationship): _____

(address/phone number/ e-mail/fax): _____

(5) Marital Status:

(6) Date of Birth:

☐ Single ☐ Married

(Month) (Day) (Year)

(7) Country of Present Citizenship: _____

Passport information:

Number: _____ Date of issue: _____

Issuing authority: _____ Date of expiration: _____

(8) As of October 1st 2025 (for those who apply for Fall 2025) or April 1st 2026 (for those who apply for Spring 2026), I am a graduate student of the department, institution, major, as I have specified below:

Home Institution: _____

Department: _____ Major: _____

Specialization: _____

(9) My expected date of completion/graduation is _____ (year) _____ (month).

(10) The duration of stay that I would like is from October 1st, 2025 or April 1st, 2026 to: _____ (month)
 _____ (day) _____ (year)

That is, I would like to stay for ☐ one semester / ☐ one year (two semesters)

(11) My expected supervisor at Saga University is _____ (name)

(12) Do you receive any scholarship from your home university or country?

☐ Yes ☐ No

If yes, please let us know the amount per month. ()

*If you receive the whole amount of the scholarship just once, please divide the amount by the number of the months you plan to study in the program.

I certify that all of the information provided on these documents is complete and true to the best of my knowledge, and I agree to comply with the rules and regulations of Saga University if admitted to the SPACE program.

Date: _____ Signature: _____
(Month) (Day) (Year)

*We don't accept application without applicant's signature.

Signature of Director/Coordinator in Charge of International Student Exchange:

_____, Date: _____

_____ [Print name]

_____ [Title]

Phone Number: _____

E-mail address: _____

_____ [Division]

_____ [University]

ESSAY

SPACE-SE: Please write in ENGLISH.

(Write Approximately 500 words in English. Use a typewriter or a word processor.)

Full name: _____

Major at your home university: _____

(1) Briefly summarize your motivation for applying for the SPACE-SE program.

(2) Briefly describe your plan of study after returning to your home university upon the completion of SPACE-SE.

佐賀大学経費支弁書
SAGA UNIVERSITY
FINANCIAL SUPPORT STATEMENT

在留資格認定証明書の申請に先立ち、佐賀大学は経費支弁書の保管が必要であり、本情報は佐賀大学に入学予定の非居住者の学生に財政支援を行うことに同意した個人または機関から提供されるものである。

Prior to issuing a COE, Saga University must have a financial statement on file.
This information is to be provided by the person or agency who has agreed to provide financial support for a non-immigrant student at Saga University.

経費支弁者名 : _____
Financial Supporter's Name:

経費支弁者の職業 : _____
Financial Supporter's Occupation:

経費支弁者の住所 : _____
Financial Supporter's Address:

経費支弁者との関係: _____
Relationship with Financial Supporter:

経費支弁者の年収
Financial Supporter's Annual Salary USD\$: _____

経費支弁者預金残高
Financial Supporter's Saving Account USD\$: _____

日本における半年の滞在費 **\$ 3,500**
Estimated cost of staying in Japan for a semester
日本における 1 年の滞在費 **\$ 7,000**
Estimated cost of staying in Japan for one year

私は佐賀大学に入学予定の学生 _____ に年間約 3,500/7,000 ドルの支援をするつもりである。

I do intend to make contributions of approximately \$3,500/\$7,000 per year in support of _____ who is a prospective student of Saga University.

経費支弁者による誓約
OATH OR AFFIRMATION OF SPONSOR

私は、ここに記載された情報が真実であり、正確であることを誓います。
I swear that the information supplied on this Financial Support Statement is true and correct.

経費支弁者署名
Signature of Financial Supporter: _____

日付
Date: _____

経費支弁者の銀行残高証明書を一緒に提出してください。
自国で奨学金をもらう方はその証明を出してください。
Please attach the bank statement of financial supporter indicating that the above stated funds are available. If you receive some scholarship in your country, please attach the certificate.