

SAGA UNIVERSITY PROGRAM FOR ACADEMIC EXCHANGE 2024-2025 (SPACE-SAGA)

SPACE (Saga University Program for Academic Exchange) is a special program designed for international students from affiliated universities around the world. It offers a unique curriculum of 1) classes to experience cultures or affairs of Saga and Japan, 2) Japanese language classes, and 3) classes of intercultural communication in English. By participating in this program, students better understand Japanese society and Saga people through interactions with Japanese students and local people in the academic study.

1. Type of Academic Program

SPACE-SAGA Courses are taught in English. This program is only for undergraduate students.

2. Eligibility

Students who meet the condition (s) in each of the following three aspects are eligible to apply.

1) Status

- The applicant must be enrolled in full-time degree programs at overseas universities that have concluded a student exchange agreement or memorandum of student exchange with Saga University or are in the process of concluding such.
- The applicant must be enrolled as a full-time student at the home institution throughout the period of study at Saga University.
- The applicant for SPACE-SAGA must have completed at least one year of study at the home institution.

2) Language Proficiency Requirements: SPACE-SAGA requires exchange students to be more proficient in English than any of the minimum scores of:

TOEFL ITP: 530, IELTS: 5.5,
TOEFL iBT: 72, TOEIC: 740,
or equivalent (CEFR: B2) at the time of application.
(Note that we no longer accept the score of CET.)

3) GPA Requirement

GPA requirement is equal to 2.8 or higher of the four-grade GPA scale, 4 (Excellent), 3 (Good), 2 (Satisfactory), 1 (Pass) and 0 (Fail).

3. Number of Students Accepted

A total of thirty (30) students will be accepted for SPACE-SAGA for the academic year 2024-2025

4. Admissions and Period of Study

Exchange students commence their study either in October or in April.

Duration of study: either one semester or two semesters. Two-semester study is recommended.

5. Academic Calendar

The academic year at Saga University is divided into spring and fall semesters:

1) 2024 Fall Semester:

Classes	October 1 to February 3
Winter Break	December 25 to January 7
Exams	February 5 to 12
Spring Break	February 14 to early April

2) 2025 Spring Semester (tentative):

Classes	early April to late July
Exams	late July and early August
Summer Break	early August to September 30

6. Academic Program and Credits

SPACE-SAGA offers a unique curriculum of 1) classes to experience cultures or affairs of Saga and Japan, 2) Japanese language classes, and 3) classes of intercultural communication in English. The minimum coursework requirement for exchange students is 10 credits per semester. At the end of the exchange period, those students who have fulfilled the requirements will receive a certificate of completion from Saga University. We will report the number of the credits that each student has earned to the international affairs division or the equivalent of the home university at the end of each semester. SPACE-SAGA

students who have earned credits are provided with an official academic transcript from Saga University. The student's home institution may determine whether to grant the credits based on this transcript.

SPACE-SAGA (Undergraduate)	Field Work on Japanese /Saga Affairs	2 credits compulsory	10 credits or more per semester
	Japanese Language Courses	2 or 3 credits, compulsory	
	Courses in Cross-cultural Interaction or Intercultural Communication	elective	
	Courses in General Education	elective	

(1) Fieldwork on Japanese/Saga Affairs, offered in English

The class consists of students' Project work and field work/trip. We also have some workshops. Students can learn more about Japan, Kyushu or Saga or the people of Japan, Kyushu or Saga by experiencing its culture and affairs.

(2) Japanese Language Courses

Saga University offers Japanese language courses from beginning. Students are required to take a placement test upon their arrival and will be placed according to their language level. The program offers courses for Beginning I, Beginning II and Intermediate I, and practical Japanese subjects for Intermediate II and Advanced. Students are able to gain Japanese skills ranging from a daily life level to an academic level.

(3) Interface Subjects of Cross-Cultural Interaction and Intercultural Communication.

OGE (Organization for General Education) of Saga University offers courses for Cross-cultural Interactions to international students together with Japanese students. International students should be aware that while they are encouraged to take these courses, the number of available class slots might differ among the classes offered. How international students enroll and participate in courses vary from course to course.

(4) General Education Subjects offered in English

SPACE-SAGA students can register English courses in General Education and study contents together with regular Saga University 1st-year or 2nd-year students. The contents of the courses are about natural science, cultures, societies, etc. The number of the international students each course joins is limited. The joining students also satisfies the English proficiency level each course.

Introduction to Science (Fall; 2 credits)
Cultural Metaphors (Fall; 2 credits)
Western Culture (Fall; 2 credits)
Citizenship Education (Fall; 2 credits)
Life in the Global World (Fall; 2 credits)
Aspects of Modern Society (Spring; 2 credits)
Critical Thinking for the Modern Age (Spring; 2 credits)
Introduction to Sociology (Spring; 2 credits)

7. Application Procedures

1) Documents Required for Application

- (1) SPACE-SAGA Application Form (photo attached)
- (2) One (1) Letter of Recommendation
- (3) Academic Transcripts: issued by the student's home institution
- (4) Language Proficiency test results (i.e., TOEFL, IELTS or Japanese Language Proficiency Test score sheets).
- (5) One (1) copy of the Certificate of Enrollment at the Home Institution: issued by the student's home institution
- (6) Application for Certificate of Eligibility for Status of Residence
- (7) Certificate of Health
- (8) Financial Support Statement (3500USD for 1 semester /7000USD for 1 year) with the bank statement of financial supporter
- (9) A copy of your passport

2) Application Deadlines

Complete application forms must reach the Center for Promotion of International Exxchange by the following dates:

Fall Semester Admission 2024:

Nomination May 1, 2024

Application (by email) May 15, 2024

Spring Semester Admission 2025:

Nomination November 1, 2024

Application (by email) November 15, 2024

3) How to Apply

1. Your home university will nominate students.

2. Your home university will scan all the documents and send them by e-mail to the e-mail address. Application for Certificate of Eligibility should be sent in EXCEL Format.:

student-int@mail.admin.saga-u.ac.jp.

Documents should be sent through the international office of your home university.

We don't accept any documents sent directly by students. You do not have to send original documents by post.

8. Notification of Results

The results of the preliminary document screening examination will be made available to students through their home institutions.

Fall Semester Admission 2024: Mid-July 2024

Spring Semester Admission 2025: Early-February2025

9. Saga University Scholarship for Exchange Student

Saga University scholarship for exchange students is our own scholarship. We decide to whom we grant the scholarship considering the relationship with partners, so you don't have to apply for the scholarship separately. Saga University scholarship for exchange students is as follows:

1) Eligibility for Saga University scholarship for Exchange Student

Special audit students accepted to the graduate or undergraduate school based on academic exchange agreements, who are participating in the Saga University Short-Term Study Abroad Program, have an excellent academic record, and are not receiving scholarships from other institutions in Japan.

2) Scholarship

Monthly amount: ¥50,000

**Saga University Program for Academic Exchange (SPACE-E)
Starting in Fall 2024 or Spring 2025**

APPLICATION PACKAGE (Use this sheet as the cover of your application)

Date: _____ (Month) _____ (Day) _____ (Year)

Name of Applicant: _____

Home University: _____

This application should be sent as a complete package containing all the documents specified in ①-⑨, and be sent by email to the email address below through the office responsible for student exchange at the applicant's home university. Please do NOT send original documents by post. Application materials are NOT returned after review, and will not be used for any other purpose.

<u>Check List</u>	Check
① Forms No. 1-2 of this Application Package	<input type="checkbox"/>
② One (1) letter of Recommendation	<input type="checkbox"/>
③ Academic Transcripts, issued by the student's home institution	<input type="checkbox"/>
④ Language Proficiency test result (i.e., TOEFL, IETS etc.)	<input type="checkbox"/>
⑤ One (1) copy of Certificate of Enrollment in the home institution, issued by the student's home institution	<input type="checkbox"/>
⑥ Application for Certificate of Eligibility for a Status of Residence	<input type="checkbox"/>
⑦ Certificate of Health	<input type="checkbox"/>
⑧ Financial Support Statement (3500USD for 1 semester /7000USD for 1 year)	<input type="checkbox"/>
⑨ A copy of your passport	<input type="checkbox"/>

E-mail: student-int@mail.admin.saga-u.ac.jp

Center for Promotion of International Exchange, Saga University

1 Honjo-machi, SAGA 840-8502, JAPAN

Phone: +81-952-28-8169 Fax: +81-952-28-8819 HP: <https://www.irdc.saga-u.ac.jp/>

Application deadline:
May 15, 2024 for Fall 2024 and November 15, 2024 for Spring 2025
Before sending documents, Home university must nominate students.

Saga University Program for Academic Exchange (SPACE-SAGA)**Starting in Fall 2024 or Spring 2025**

APPLICATION FOR ADMISSION

(1) Program you apply for: SPACE-SAGA(2) Name: (as it appears on your passport)

(Family) (First) (Middle)

(Name in Chinese Characters _____)

Please attach
your photo

(3) Current Address: _____

Phone (preferably cell phone number): _____

Permanent Address: _____

Phone: _____ Fax: _____

E-mail: _____

Emergency contact (name, relationship): _____

(address/phone number/ e-mail/fax): _____

(4) Sex:

 Male Female

(5) Marital Status:

 Single Married

(6) Date of Birth:

(Month) (Day) (Year)

(7) Country of Present Citizenship: _____

Passport information:

Number: _____ Date of issue: _____

Issuing authority: _____ Date of expiration: _____

(8) As of October 1st 2024 (for those who apply for Fall 2024) or April 1st 2025 (for those who apply for Spring 2025), I am an undergraduate or graduate student of the department, institution, major, as I have specified below:

Home Institution: _____

Department: _____ Major: _____

Specialization: _____

The last academic year that you have completed by the date specified above (i.e., October 1st 2024 or April 1st 2025) is:

 the 1st year, the freshman year. the 2nd year, the sophomore year. the 3rd year, the junior year.

(10) My expected date of completion/graduation is _____ (year) _____ (month).

(11) The duration of stay that I would like is from October 1st, 2024 or April 1st, 2025 to:

_____ (month) _____ (day) _____ (year)

That is, I would like to stay for one semester / one year (two semesters)

(12) Language Proficiency Requirements

You must submit a score sheet of TOEFL, IELTS or TOEIC. The classes in SPACE-SAGA are conducted in English, and your presentations in the Field Work on Japanese/Saga Affairs should be made in English. Also you might want to submit the score of the level of Japanese Language Proficiency Test if you have taken.

TOEFL Score: _____, IELTS Score: _____, TOEIC Score: _____,

Japanese Language Proficiency Test: Score: _____ of Level: _____

Language	Proficiency		
	Excellent	Good	Fair
Japanese			
English			
(other) _____			

(13) Educational background (beginning with the last high school you attended):

Institution	Name of institution	Major field of study	Entrance and Completion (Year)
High school			
College/ University			

(14) Which do you prefer to live, in International House (Dormitory) or in a Private Apartment?

International House Private apartment

Note: This question doesn't guarantee that you can live in the option you chose.

(15) Do you receive any scholarship from your home university or country?

Yes No

If yes, please let us know the amount per month. ()

*If you receive the whole amount of the scholarship just once, please divide the amount by the number of the months you plan to study in the program.

I certify that all of the information provided on these documents is complete and true to the best of my knowledge, and I agree to comply with the rules and regulations of Saga University if admitted to the SPACE -SAGA program.

Date: _____ Signature: _____
(Month) (Day) (Year)

*We don't accept application without applicant's signature.

Signature of Director/Coordinator in Charge of International Student Exchange:

_____, Date: _____

_____ [Print name]

_____ [Title]

Phone Number: _____

E-mail address: _____

_____ [Division]

_____ [University]

ESSAY

SPACE-SAGA: Please write in ENGLISH.

(Write Approximately 500 words in English. Use a typewriter or a word processor.)

Full name: _____

Major at your home university: _____

(1) Briefly summarize your motivation for applying for the SPACE-SAGA program.

(2) Briefly describe your plan of study after returning to your home university upon the completion of SPACE-SAGA.

SAGA UNIVERSITY
Center for Promotion of International Exchange
1 Honjo-machi, Saga 840-8502, Japan

CERTIFICATE OF HEALTH

Applicant's name:			
(Family)	(First)	(Middle)	
Date of birth:		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	
Height: () cm			
Weight: () kg			
Eye Sight: Uncorrected:	Right ()	Left ()	
Corrected:	Right ()	Left ()	
Hearing:	Right ()	Left ()	
Urinalysis:	Albumin ()	Sugar ()	Occult Blood ()
Respiratory Organs: Chest X-ray: Please comment on condition of applicant's lungs, giving date of examination.			
Circulatory Organs: Blood Pressure: Systolic () Diastolic () P.R. () p.m.			
Nervous System: Please give a detailed description of any disease, including chronic ailments or physical disabilities, found. Please give the applicant's medical history.			
Is the general state of the applicant's health in mind and body good enough for him/her to pursue the course of study contemplated in Japan? <input type="checkbox"/> Excellent <input type="checkbox"/> With prudence, probably no serious problem <input type="checkbox"/> Adequate <input type="checkbox"/> Doubtful			

Signature:	Date:
(Physician's Name in Print):	
Office/Institution:	
Address:	

* The date of certification should not be more than 6 months prior to the application deadline.
If another type of Certificate of Health mentions all of the above examination points, it can be used in place of this form.

佐賀大学経費支弁書
SAGA UNIVERSITY
FINANCIAL SUPPORT STATEMENT

在留資格認定証明書の申請に先立ち、佐賀大学は経費支弁書の保管が必要であり、本情報は佐賀大学に入学予定の非居住者の学生に財政支援を行うことに同意した個人または機関から提供されるものである。

Prior to issuing a COE, Saga University must have a financial statement on file. This information is to be provided by the person or agency who has agreed to provide financial support for a non-immigrant student at Saga University.

経費支弁者名 : _____
Financial Supporter's Name: _____

経費支弁者の職業 : _____
Financial Supporter's Occupation: _____

経費支弁者の住所 : _____
Financial Supporter's Address: _____

経費支弁者との関係: _____
Relationship with Financial Supporter: _____

経費支弁者の年収
Financial Supporter's Annual Salary USD\$: _____

経費支弁者預金残高
Financial Supporter's Saving Account USD\$: _____

日本における半年の滞在費 **\$ 3,500**
Estimated cost of staying in Japan for a semester
日本における1年の滞在費 **\$ 7,000**
Estimated cost of staying in Japan for one year

私は佐賀大学に入学予定の学生 _____ に年間約 3,500/7,000 ドルの支援をするつもりである。

I do intend to make contributions of approximately \$3,500/\$7,000 per year in support of _____ who is a prospective student of Saga University.

経費支弁者による誓約
OATH OR AFFIRMATION OF SPONSOR

私は、ここに記載された情報が真実であり、正確であることを誓います。
I swear that the information supplied on this Financial Support Statement is true and correct.

経費支弁者署名
Signature of Financial Supporter: _____

日付
Date: _____

経費支弁者の銀行残高証明書を一緒に提出してください。
自国で奨学金をもらう方はその証明を出してください。
Please attach the bank statement of financial supporter indicating that the above stated funds are available. If you receive some scholarship in your country, please attach the certificate.