

**Saga University Program for Academic Exchange (SPACE-E)
Starting in Fall 2023 or Spring 2024**

APPLICATION PACKAGE (Use this sheet as the cover of your application)

Date: _____ (Month) _____ (Day) _____ (Year)

Name of Applicant: _____

Home University: _____

This application should be sent as a complete package containing all the documents specified in ①-⑩, and be sent by email to the email address below through the office responsible for student exchange at the applicant's home university. Please do NOT send original documents by post. Application materials are NOT returned after review, and will not be used for any other purpose.

<u>Check List</u>	Check
① Forms No. 1-3 of this Application Package	<input type="checkbox"/>
② One (1) letter of Recommendation	<input type="checkbox"/>
③ Academic Transcripts, issued by the student's home institution	<input type="checkbox"/>
④ Language Proficiency test result (i.e., TOEFL, IETS etc.)	<input type="checkbox"/>
Applicants for SPACE-E: You must submit your score sheet.	
⑤ One (1) copy of Certificate of Enrollment in the home institution, issued by the student's home institution	<input type="checkbox"/>
⑥ Application for Certificate of Eligibility for a Status of Residence	<input type="checkbox"/>
⑦ Certificate of Health	<input type="checkbox"/>
⑧ Financial Statement (Bank Statement, Salary certificate of your supporter, etc.) for supporting the Applicant's study abroad <u>(at least 60,000 yen per month)</u>	<input type="checkbox"/>
⑨ A copy of your passport	<input type="checkbox"/>
⑩ Portfolio (only applicable to students in <u>Art and Design major</u>) Up to ten images/photos of your work. If you include moving images, submit it in the format supported by Windows Media Player or Quick Time Player and within 5 minutes.	<input type="checkbox"/>

E-mail: student-int@mail.admin.saga-u.ac.jp

Center for Promotion of International Exchange, Saga University

1 Honjo-machi, SAGA 840-8502, JAPAN

Phone: +81-952-28-8169 Fax: +81-952-28-8819 HP: <https://www.irdc.saga-u.ac.jp/>

Application deadline:

May 15, 2023 for Fall 2023 and November 15, 2023 for Spring 2024
Before sending documents, Home university must nominate students.

No.1-A

Saga University Program for Academic Exchange (SPACE-E)
Starting in Fall 2023 or Spring 2024
APPLICATION FOR ADMISSION

(1) Program you apply for: SPACE-E

(2) Name: (as it appears on your passport)

(Family) (First) (Middle)

(Name in Chinese Characters _____)



(3) Current Address: _____

Phone (preferably cell phone number): _____

Permanent Address: _____

Phone: _____ Fax: _____

E-mail: _____

Emergency contact (name, relationship): _____

(address/phone number/ e-mail/fax): _____

(4) Sex:

Male

Female

(5) Marital Status:

Single Married

(6) Date of Birth:

(Month) _____ (Day) _____ (Year) _____

(7) Country of Present Citizenship: _____

Passport information:

Number: _____ Date of issue: _____

Issuing authority: _____ Date of expiration: _____

(8) I would like to be a SPACE student of the faculty at Saga University that I checked immediately below.

* Students who want to study in the field of humanities and social science don't have to choose any faculties to study in. After reading your essay, we'll decide which faculty you study at.

Faculty of Agriculture

Faculty of Science & Engineering

(9) As of October 1st 2023 (for those who apply for Fall 2023) or April 1st 2024 (for those who apply for Spring 2024), I am an undergraduate or graduate student of the department, institution, major, as I have specified below:

Home Institution: _____

Department: _____ Major: _____

Specialization: _____

The last academic year that you have completed by the date specified above (i.e., October 1st 2023 or April 1st 2024) is:

SPACE-E: the 1st year, the freshman year. the 2nd year, the sophomore year.

the 3rd year, the junior year.

(10) My expected date of completion/graduation is _____(year) _____(month).

(11) The duration of stay that I would like is from October 1st, 2023 or April 1st, 2024 to:

_____ (month) _____ (day) _____ (year)

That is, I would like to stay for one semester / one year (two semesters)

(12) Language Proficiency Requirements

SPACE-E: You must submit a score sheet of TOEFL, IELTS or TOEIC. The classes of the elective subjects in SPACE-E are conducted in English, and your presentations in the Field Work on Japanese Affairs I & II should be made in English. If you take an Independent Study, your language proficiency of Japanese or English is required to be good enough. Also you might want to submit the score of the level of Japanese Language Proficiency Test if you have taken.

TOEFL Score: _____, IELTS Score: _____, TOEIC Score: _____,
Japanese Language Proficiency Test: Score: _____ of Level: _____

Language	Proficiency		
	Excellent	Good	Fair
Japanese			
English			
(other)_____			

(13) Educational background (beginning with the last high school you attended):

Institution	Name of institution	Major field of study	Entrance and Completion (Year)
High school			
College/ University			

(14) Which do you prefer to live, in International House (Dormitory) or in a Private Apartment?

International House Private apartment

Note: This question doesn't guarantee that you can live in the option you chose.

(15) Do you receive any scholarship from your home university or country?

Yes No

If yes, please let us know the amount per month. ()

*If you receive the whole amount of the scholarship just once, please divide the amount by the number of the months you plan to study in the program.

I certify that all of the information provided on these documents is complete and true to the best of my knowledge, and I agree to comply with the rules and regulations of Saga University if admitted to the SPACE program.

Date: _____ Signature: _____
(Month) (Day) (Year)

*We don't accept application without applicant's signature.

Signature of Director/Coordinator in Charge of International Student Exchange:

_____, Date: _____

_____ [Print name]

_____ [Title]

Phone Number: _____

E-mail address: _____

_____ [Division]

_____ [University]

ESSAY

SPACE-E: Please write in ENGLISH.

(Write Approximately 500 words in English. Use a typewriter or a word processor.)

Full name: _____

Major at your home university: _____

(1) Briefly summarize your motivation for applying for the SPACE-E program.

(2) Briefly describe your plan of study after returning to your home university upon the completion of SPACE-E.

Pre-Registration for Independent Study

If you don't take Independent Study, you don't need to submit the form No.3.

Name: _____

Home Institution: _____

If you would like to do an Independent Study, then you can choose a research topic and a professor of the relevant faculty from the lists of professors and their research topics of the faculty. You can find the lists of professors together with their research topics at the URL as follows:

<http://research.dl.saga-u.ac.jp/search/index.html?lang=en&template=template1>

The professors listed on the Saga University website can basically accept ONE (1) SPACE student, although some professors may not be able to do so without prior notice. Therefore, it is essential that you contact the professor you would like to have as your supervisor for independent study BEFORE you submit your application. You will need to obtain his/her prior consent before you can submit your application. If you have received no response or permission for supervision from any professor that you contacted, please contact the International Affairs Division of Saga University. We will attempt to find a suitable professor who might be available as supervisor for your studies.

- Students of the Faculty of Science and Engineering /Agriculture must take Independent Study.
- If you don't submit this form, you cannot take Independent Study.

I would like to take Independent Study as follows:

- The semester(s) of my registration for *Independent Study* is/are:

Fall 2023 Spring 2024

- The field and topic in which I would like to take Independent Study are: _____

Field: _____

Topic: _____

- The professor under whose supervision I would like to study is:

Professor's Name: _____

Note: Each professor can accept only one SPACE student for Independent Study.

The selection of your supervisor at Saga University will be based on the content of your study specified here. You are not allowed to change your study field after submitting this form.

